



Mount Erin College www.mounterin.vic.edu.au

Robinsons Road Frankston South 3199 Telephone 5971 6000 Facsimile 5971 1421 Email mount.erin.sc@edumail.vic.gov.au

Re: Changes to school attendance procedures

Dear Parents & Guardians,

In light of the current Covid pandemic, more than ever we recognise the importance of clear and timely communication with our school community. We would like to keep the current lines of communication open and continue to build positive and collaborative relationships between the school, parents/guardians and caregivers.

Attending school every day is the single most important part of your child's education. Students learn new things at school every day. We want our students to get a great education, and the building blocks for a great education begin with students coming to school each and every day. There are no safe number of days for missing school. Each day a student misses puts them behind, and affects their educational outcomes.

Daily school attendance is important for all young people to succeed in education, and to ensure they do not fall behind both socially and developmentally. Those students who regularly attend school and complete Year 12 or an equivalent qualification, have better health outcomes, better employment outcomes, and higher incomes across their lives. It is important that children develop habits of regular attendance at an early age.

Mount Erin College has made a commitment to student engagement with the introduction of school Attendance Managers. These managers operate from the Junior and Senior Sub Schools, with the aim of enhancing our communication and support for students and families. The Attendance Managers oversee the school absence consent process and provide information to teachers regarding a student's attendance / wellbeing.

Mount Erin College has reviewed our current attendance policy and procedures and we have made the decision that from term three onwards, these changes will come into effect. *From term 3 2020, if your child is sick or absent, you are required to notify the school as soon as possible on the day of absence, by phone call or email only. Parent access to Compass to approve absences will no longer be available.*

To Phone through a student absence, please contact the school on 5971 6000 and follow the prompts for an absence for the Senior or Junior Sub-School. To notify the school of a student's absence via email, please email the school on studentabsence@mounterin.vic.edu.au. In the subject line, please include your child's full name and year level. You must provide a reason why your child/ren are absent.

We understand there will be a transition period for all families to become familiar with the changes to our attendance policy. Please contact the College and ask to speak with one of our Attendance Officers if you have any general enquiries.

Regards,

Karen Lee
Principal